

**Kalamazoo Covenant Academy
Board of Directors**

**BOARD MEETING
AGENDA**

Date: June 11, 2025
Time: 12:10 PM
Location: 400 Crosstown Pkwy, Kalamazoo, MI 49001

A. Call to Order

B. Roll Call

Casey Alger, President	<input type="radio"/> Present	<input type="radio"/> Absent
Marc Schupan, Vice President	<input type="radio"/> Present	<input type="radio"/> Absent
Luchara Wallace, Secretary	<input type="radio"/> Present	<input type="radio"/> Absent
Sandy Standish, Treasurer	<input type="radio"/> Present	<input type="radio"/> Absent
Jason Luke, Member	<input type="radio"/> Present	<input type="radio"/> Absent
Sara Amy, Member	<input type="radio"/> Present	<input type="radio"/> Absent
Marcus Kole, Member	<input type="radio"/> Present	<input type="radio"/> Absent

Other Attendees:

Kares Johnson, School Leader	Ross Keilen, KCA Legal Counsel
Matt Cawood, GVSU	Chris Gray, CAF
Tim Ostrom, CAF	Steven Killey, CAF
Andrew Hulbert, ReImagine	Laurel Capobianco, ReImagine

C. Mission Statement: The Kalamazoo Covenant Academy (KCA) provides disengaged, dropout youth, ages 15-22 years, hope and the opportunity to earn their high school diploma. KCA believes that all students are valuable members of our community. KCA students will be guided by a caring, compassionate staff that will provide students with an academic foundation guiding them to post-secondary careers, training and college. KCA believes providing this foundation for our youth will prevent youth homelessness and incarceration. This will be done with absolute respect and unconditional love while offering hope and encouragement to all students.

D. Public Comment on Agenda (comment on Agenda items only, reserved to three minutes per person)

E. Approval of Agenda

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

F. Approval/Acceptance of Standard Business

a. Approval of the following board meeting minutes:

Special Board Meeting Minutes – June 4, 2025

Motion: _____ Second: _____
Ayes: _____ Opposed: _____

b. School Report - Kares Johnson

- i. Mission Accomplishments
- ii. Academic Progress Update

- c. Financial/Personnel Update (Steven Killey)
- d. GVSU Update (Matt Cawood)
- e. Legal Update (Ross Keilen)

G. Correspondence

H. Old Business

I. New Business

- a. Approval of the following items:
 - i. Approval of the 2024-2025 KCA Final Budget Amendment
 - ii. Approval of the 2025-2026 KCA Projected Budget
 - iii. 2025-2026 KCA Auditor Engagement Letter
 - iv. Approval of the National Charter Schools Institute Board Policies Update for Fall 2024 and Spring 2025
 - v. Budget Timeline/Designation of Chief Administrative Officer Resolution
 Motion: _____ Second: _____
 Ayes: _____ Opposed: _____

- b. Approval of the Organizational Resolutions (i-vi)
 - i. Election of officers
 - 1. President _____
 - 2. Vice President _____
 - 3. Treasurer _____
 - 4. Secretary _____
 - ii. Designation of Legal Counsel
 - iii. Indemnification of Authorizer
 - iv. Indemnification of Certain Individuals Associated with the Academy
 - v. Compliance with All Laws, Rules, and Regulations
 - vi. Bank Account Designation and Signatories
 Motion: _____ Second: _____
 Ayes: _____ Opposed: _____

- c. Approval of the Operational Resolutions (i-viii)
 - i. Board Correspondence Agent
 - ii. Civil Rights Representative
 - iii. McKinney-Vento Assistance Act
 - iv. Freedom of Information Act Coordinator
 - v. Designation of Title IX Representative
 - vi. Executive Summary of Title IX
 - vii. Principal Office and Public Notice Posting Location
 - viii. Public Notice Postings
 Motion: _____ Second: _____
 Ayes: _____ Opposed: _____

- d. End of the Year Staff Bonus, to be paid in June (\$2,000):
 Motion: _____ Second: _____
 Ayes: _____ Opposed: _____

- e. Formation of the Facilities Management Committee:
 Motion: _____ Second: _____
 Ayes: _____ Opposed: _____

- f. Add Board Meeting Date; Wednesday, September 17th, at Noon:
 Motion: _____ Second: _____
 Ayes: _____ Opposed: _____

J. Discussion

K. Public Comment on Non-Agenda Items

L. Reminder for next board meeting:

Regular Meeting: August 13, 2025 @ 12:00 PM

M. Adjournment

Motion: _____ Second: _____
 Ayes: _____ Opposed: _____