

Kalamazoo Covenant Academy
400 West Crosstown Pkwy
Kalamazoo, MI 49001

Board of Directors Meeting Minutes

Date: February 19, 2025
Time: 12:00 P.M.
Location: KCA - 400 W. Crosstown Pkwy, Kalamazoo, MI 49001

A. Call to Order - The meeting was called to order at 12:02 PM

B. Roll Call

President	Casey Alger	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Vice-President	Marc Schupan	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Treasurer	Dr. Sandy Standish	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Secretary	Dr. Luchara Wallace	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Member	Sara Amy	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Member	Jason Luke	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Member	Marcus Kole	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

Also Present: Tim Ostrom, Steven Killey, Chris Gray, Kares Johnson, Laura Carpenter, Jeff Ichesco, Dr. Matt Cawood, Ross Keilen & Rajeshri Bhatia

C. Mission Statement: Casey Alger, Board President, read the mission statement.

D. Public Comment on Agenda - None

E. Approval of Agenda

Motion: Marc Schupan	Second: Sandy Standish
Ayes: <u>7</u>	Opposed: <u>0</u>

F. Approval / Acceptance of Standard Business

a. Approval of Special Board Meeting Minutes from January 16, 2025

Motion: Sandy Standish	Second: Marc Schupan
Ayes: <u>7</u>	Opposed: <u>0</u>

b. School Report: Kares Johnson - School Leader

Kares reported the enrollment is strong and commented that everybody sends their kids here, attendance is improving, Friday attendance is getting better, Count Day was good and students are being recovered. KCA welcome 99 brand new students, 200 students would be a good number for the school.

c. Financial Update: Laura Carpenter, Senior Vice President of School Financial Operations (Partner Solutions)

Laura Carpenter from Partner Solutions presented the financial reports. Some points were that PS uses same accounting software that CAF used so it was an easy transition on PS side, KCA finances look good, financial reports are a bit more detailed than before, KCA's loan has been paid off, Laura explained that state payments are made Oct - August and commented that KCA's fund balance is a bit large. All state money should be spent on the students in the year it is received.

d. CAF Report: Jeff Ichesco

Chris Gray - Director of Academics, Compliance and Pupil Accounting was introduced to the Board. An update regarding special education was presented and there's a possibility of an additional special education teacher who has been called for an interview. Until a new special education is hired, KCA will have a virtual special education teacher working with the students.

5 GVSU Report: Matt Cawood

Matt Cawood informed the board about upcoming board training in March, asked the board to acknowledge the GVSU Grant award, informed them about the annual Board Reception & Social being held in Grand Rapids & Detroit, reminded them of Charter Schools week in May and the gathering at the capitol May 6th.

6 Legal Update: Ross Keilen

Ross Keilen had no legal updates to present.

G. KCA Board to Move into Closed Session at 1:01 PM

a. Motion: Marc Schupan	Second: Sandy Standish
Ayes: <u>7</u>	Opposed: <u>0</u>

b. Board returned at 1:41 PM and continued with agenda items

H. Old Business - There was no old business to discuss

I. New Business

a Approval to recommend Dr. Sandy Standish and Dr. Luchara Wallace for reappointment to the KCA Board of Directors.

Motion: Marc Schupan	Second: Sandy Standish
Ayes: 7	Opposed: 0

b. Approval of Removing Sam Joseph, Gretchen LaHaie, Bailey Singh, and Jennifer Carpenter from the PNC Debit cards and PNC Bank Accounts.

Motion: Sandy Standish	Second: Sara Amy
Ayes: 7	Opposed: 0

c. Approval of KCA Resolution.

Motion: Jason Luke	Second: Marc Schupan
Ayes: 7	Opposed: 0

d. Approval of Proposal and Retaining School Smarts, LLC.

Motion: Luchara Wallace	Second: Sara Amy
Ayes: 7	Opposed: 0

e. Approval of KCA Digital Sign for front of the building.

Ayes: 7	Opposed: 0
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f. Motion to accept GVSU grant for use at KCA

Ayes: 7	Opposed: 0
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J. Discussion - No Discussion

K. Reminder of Next Board Meeting - April 16, 2025 at 12:00 P.M.

L. Adjournment

Motion: Sara Amy	Second: Luchara Wallace
Ayes: 7	Opposed: 0

Steven Killey	<i>Steven Killey</i>	Date: March 3, 2025
Recording Secretary		

Approved by the Kalamazoo Covenant Academy Board of Directors on March 4, 2025.		
Dr. Luchara Wallace	<i>Dr. Luchara Wallace</i>	<small>dotloop verified 3/3/2025 10:37 AM EST WZM-KWGF-KSPH-ALIL</small>
Board Secretary Date		

A copy of the meeting minutes is available for public inspection at KCA - 400 W. Crosstown Pkwy, Kalamazoo, MI 49001, within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 62 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Steven Killey at (989) 596-1100 prior to the meeting.